

**RULES
OF
THE
MARSA SPORTS
CLUB**

28th March 2018

Rules of the Marsa Sports Club

I

OBJECT OF CLUB

1. The Marsa Sports Club is a non-profit making organisation providing sporting and social activities for its members. (passes at AGM 27/03/2009)
2. Club membership is open to gentlemen and ladies. The Committee may at any time limit the total number of members, junior members, minor members or temporary members. (passed at AGM 23/03/04)
3. No one under the age of 8 shall be eligible to become a member. (passed at AGM 23/03/04)

II

MEMBERSHIP

1. Gentlemen and ladies desirous of joining the Club must be proposed on the appropriate form by a full member and seconded by another full member, both of whom must have been members for thirty-six consecutive months. Members can only propose or second three new members in any one calendar year. (passed at AGM 23/03/00)
2. The name of the proposed candidate, together with the names of the proposer and seconder, shall be posted on the notice board for at least seven clear days prior to the election.
3. The admission of members into the Club shall be by election of the Committee.
4. A book shall be kept in the Secretary's office for the registration of the names of the candidates with their proposers and seconds.
5. Any candidate who shall fail to take up his or her membership, by payment within one month from the day of election of his or her entrance fee and subscription, shall have his or her name removed from the list of elected members and must, if he or she wishes to join the Club, be proposed and seconded again.
6. In the event of a candidate being refused membership at an election, his or her name may not appear again for election until after the expiration of 12 months, nor will he or she be allowed to use the Club as a guest.
7. A member who has been requested to resign his or her membership or who has been expelled shall not be admitted to the Club.
8. Entrance fees
The Committee shall at its discretion fix the entrance fees payable by new members following their election to the Club. Such entrance fees shall be permanently posted on the club notice board.
9. No refund of entrance fee shall be made in any circumstance.
10. The Committee shall at its discretion establish annual subscriptions from time to time in consonance with the financial requirements of the Marsa Sports Club. Such subscriptions shall be permanently posted on the Club notice board. Annual subscriptions shall be established for the following categories:
~~Married Couples~~ (married couples category has been removed as from 1st January 2017)
Single Members (passed at EGM 4/11/04)
Junior Members
Minor Members (passed at AGM 23/03/04)
Country Members
Associate Members

The Committee is empowered to alter, add or delete any of the above categories of membership and the respective subscriptions.

Daily, weekly and monthly charges shall be established by the Committee from time to time and posted on the Club notice board.

The Committee shall have the power to accept block membership at rates to be decided by the Committee. (passed at EGM 21/11/01)

11. The Committee of Management has the authority to increase annual subscriptions up to a maximum of ten per cent. This increase can only be effected once in any particular year. Any other changes to annual subscriptions must be submitted for approval at an EGM or an AGM.

The Committee may also at its discretion issue a call for a levy that it may deem appropriate to cover any incidental financial burden that the Club may incur or project to be incurred. These calls shall be submitted for approval an EGM or an AGM.

Subscriptions are payable in advance as follows:-

Quarterly: by 10th day of the first month of the quarter
Half-yearly: by 20 January and 20 July
Yearly: by 31 January

Levies are payable within 30 days of the approval by the general membership or by any later date deemed appropriate by the Committee of Management. (passed at AGM 26/03/02)

12. Any member ceasing to belong to the Club, by resignation or otherwise, shall have no claim to have any part of his or her subscription returned to him or her except at the discretion of the Committee.

Members intending to resign their membership of the Club shall signify their intention in writing to the Secretary. Failure to do so shall render members liable to payment of any subsequent dues.

COUNTRY MEMBERSHIP

13. Members who would have paid full subscriptions for a minimum period of three years, may on leaving Malta for an indefinite period of not less than one year retain their membership as Country Member. The fee also covers a portion of subscriptions. Country members are not entitled to vote at any general meetings.

Full subscription fees should be resumed if the member's return to the island exceeds three months.

NON-PAYMENT OF FEES AND LEVIES (passed at EGM 21/11/01)

14. Should any subscription **and/or approved levy** remain unsettled at the end of the period to which it refers, the name of the member concerned **which is determined under article 10**, shall be reported to the Committee who are empowered to post his or her name upon the notice board at the Club as a defaulter, and also, shall they think fit to suspend him or her from the Club or apply such other penalties as they deem fit. **(passed at EGM 21/11/01)**

BLOCK MEMBERSHIP

15. The Committee shall have the power to accept block membership at rates to be decided by the Committee.

HONORARY MEMBERSHIP

16. An invitation to Honorary membership shall be extended to:

The President of the Republic of Malta

The Prime Minister

The Metropolitan Archbishop of Malta

Any Honorary Life President(s) of the Club.

Any other person at the discretion of the Committee.

HONORARY LIFE PRESIDENTS

The Committee of Management shall have the power to appoint as Honorary Life President any past Chairman of the Club who would have served as Chairman for a minimum of five years or any other past Chairman of the Club who, in the opinion of 75% of the Committee of Management members, deserves this appointment.

Any Honorary President shall have the right to attend Committee of Management meetings but shall not have a right to vote.

17. **Honorary members are not eligible to serve on the Club Committee or any Sub-Committee for a period during which they are Honorary Members. They shall, subject to Rule V, clause 1, be re-eligible to serve, however, in the year following which they cease, for whatever reason, to be Honorary members. (passed at AGM 23/03/00)**

18. The Committee shall have the power to invite gentlemen and ladies, who are visiting the Club for the purpose of taking part in any function held in the Club to be considered Honorary members for the occasion.

The wives and children under 18 years of age of Honorary members shall be entitled to use the Club without payment, provided their names are registered in the Secretary's office.

TEMPORARY MEMBERSHIP

19. Visitors to Malta may, at the discretion of the Secretary on behalf of the Committee, be allowed to join the Club as Temporary members for a maximum period of three months, on payment of the relative subscription as determined by the Committee from time to time.

20. Temporary members shall not attend meetings or propose or second candidates for election.

Temporary members are not entitled to invite guests.

ASSOCIATE MEMBERSHIP

21. **This category of membership is open to all those not citizens of Malta. Such members shall only enjoy full membership status including voting rights after the laps of 24 months from the date of their acceptance as associate members. Members are then eligible for election to the Club's Main Committee after the lapse of a further 36 months as per Rule V clause 1 of the Club Rules. (passed at AGM 26/03/02)**

III

GUESTS

1. Members may invite **their spouse (if said member is a registered single member) or** guests at any time, but not more than three times in any one calendar year, ~~including attendance at functions~~. Members of visiting teams officially invited to the Club by the MSC Committee, shall be considered as guests of the Club. (AGM 25/03/10)

2. The names of guests together with that of the member introducing them must be inserted in the book kept for the purpose in the hall.

3. For clarity's sake a guest may only be invited to the Club on three occasions after which entry to the Club will be prohibited during the calendar year. (AGM 25/03/10)

IV

JUNIOR MEMBERS/MINORS

1. Children of members may join the Club at a reduced rate of subscription and without payment of entrance fee provided:-

- a) that membership is taken up on attaining the age of 18.
- b) that until the age of 23 such a member is a junior member
- c) that on attaining the age of 23 full membership fees become payable.

2. Young men and young ladies, not being children of members between the ages **of 8 and 18**, may join the Club, on application and with a reduced entrance fee - Rule II, 8 - provided that, on attaining the age of 18, they comply with the rules regarding normal Junior/minor members. **(passed at AGM 23/03/04)**

3. **Junior members/Minors** are not entitled to attend meetings or to propose or second applications for membership or to vote. **(passed at AGM 23/03/04)**

4. **Any parent or guardian desirous of introducing a minor child as a Minor Member in the Club must fill the appropriate form and follow the procedures listed under Rule II – Membership. For the purpose of sub-clause 3 of Rule II the Committee of Management shall be entitled to interview the parent/guardian of the applying Minor, before considering the minor's admission as a member to the Club.**

5. Upon admission as a Minor Member, the Parent/Guardian will be required to sign a declaration, which exonerates the Marsa Sports Club, the members of the Committee of Management and the Club Secretary from any liability or responsibility of whatever nature or cause, including gross negligence, arising from any loss or injury which may be suffered by the child whilst utilizing the club and its facilities.

6. Upon admission as a minor member, the applying parent/guardian will be required to supply a passport size photo to enable the Club's Administrative Office to issue the relative membership card to the Minor Member, who must carry such card at all times whilst on club premises.

7. Parents/guardians of Minor Members will not be entitled to enter, or make use of, the club or any of its facilities.

8. The Rules and Regulations of the Marsa Sports Club shall apply in total in respect of the Minor Member and any infringement of these Rules shall be interpreted as a cause for disciplinary action as provided for in Rule XI – Conduct of Members. (passed at AGM 23/03/04)

V

COMMITTEE OF MANAGEMENT

1. The Committee shall consist of **nine** members (passed at AGM 29/3/07) . Any member of the Club fully paid up for the immediately preceding **thirty-six consecutive months** is eligible for nomination for a seat on the Committee. (passed at AGM 23/03/00)

2. **Honorary members of the Club who, for whatever reason, are no longer Honorary members of the Club shall, likewise, be eligible for nomination for a seat on the Committee if they have been fully paid members of the Club for the immediately preceding thirty-six consecutive months from the commencement of their Honorary Membership.** (passed at AGM 23/03/00)

3. The representatives of official Club sporting activities may attend Committee meetings but are not voting members of the Committee.

ELECTION OF COMMITTEE

4. The Committee shall retire after transacting the ordinary business of the Annual General Meeting.

5. The voting for the new Committee shall take place on six days prior to and until half an hour after the general meeting is adjourned for the election of the Committee. Votes will then be counted by two scrutineers appointed for the purpose at the general meeting.

6. The names of members proposed and seconded for election and the names of members of the retiring Committee offering themselves for re-election shall be posted in the Club notice board ten clear days before the Annual General Meeting.

7. Vacancies on the Committee shall be filled by ballot when they occur, names of candidates being first posted in the Club, seven clear days before the election.

8. Any Committee member resigning from the Committee, he or she will NOT be permitted to withdraw this resignation at any time subsequently, and that Rule V clause 7 will be brought into operation immediately in order that the vacancy shall be filled by ballot without any undue delay.

9. The following rules are to be observed for balloting:-

- a) All balloting shall be secret
- b) All balloting shall be direct voting for candidates by members
- c) Each member may record one vote for each of any nine candidates, or less if he so desires.
- d) All vacancies shall be balloted for simultaneously.

QUORUM

10. The Committee shall meet at least ten times during the year: **five** members shall form a quorum. (passed at AGM 29/3/07)

11. Membership of the Committee shall lapse if a member is absent from three consecutive Committee meeting except if such absence is due to illness or other good reason.

BYE-LAWS

12. The Committee may make such bye-laws as they deem expedient for the benefit of the Club. These shall be regarded as temporary until they have been confirmed at the Annual General Meeting. Such bye-laws shall come into force from the date they are published on the notice board.

SECRETARY/PERSONNEL

13. The Committee is authorised to appoint and/or remove such personnel as may be necessary to ensure the proper administration of the Club, and to determine the remuneration/allowances payable/allowable to such personnel. (passed at EGM 19/02/98)

14. In the event of their being no Secretary or Assistant Secretary, the Committee shall appoint from among their number an Honorary Secretary to act under their direction.

POWERS

15. The Chairman **shall be the legal representative of the Club** or, in his absence, the Vice-Chairman shall represent the Club in all matters. In the absence of the Chairman and Vice-Chairman the Committee shall have the power to delegate one of their numbers to represent the Club. **(passed at AGM on 27/03/09)**

16. The Committee shall have the power to appoint a Sub-Committee to investigate any matter concerning the Club or its activities, and make recommendations. Any member of the Club may be co-opted to serve on such sub-committees at the discretion of the Committee.

17. The Committee of Management shall have the authority to maintain a total indebtedness towards any Banking or Financial institution of/up to a maximum of €70,000 (Euro Seventy Thousand) without the need to obtain prior authorisation from the Club Membership.

Furthermore the Committee of Management shall have the authority to maintain a bank overdraft facility up to €46,590.00 (Euro Forty Six Thousand, Five Hundred and Ninety) with any bank it deems fit. The said bank overdraft facility is only to be used for operational cash flow purposes. **(passed at AGM 29.03.12)**

MINUTES

18. A copy of the minutes of each Committee of Management meeting shall be forwarded to each ancillary club and sport section after having been approved, subject to these minutes not being classified as CONFIDENTIAL by the Committee of Management due to the sensitivity and the nature of their contents, in which case it becomes inexpedient for these minutes to be forwarded to the ancillary clubs and/or sports sections. (passed at AGM 27.03.03)

19. Approved minutes of Committee of Management meetings shall be available for perusal by members during normal office hours subject to these minutes not being classified as CONFIDENTIAL by the Committee of Management due to the sensitivity and nature of their contents, in which case these minutes will not be available and may only be viewed at the MSC's Administrative Office by fully paid-up members on application to the Secretary of the Marsa Sports Club after having obtained approval from the Committee of Management. (passed at AGM 27.03.03)

VI

COMPOSITION OF COMMITTEE

1. The Committee shall be organised as follows:-

Chairman

Vice-Chairman

Finance Chairman

~~Management Sub-Committee~~ Chairman Works Coordinator (AGM 25/03/10)

Two Tigne Beach Representatives

The remaining members of the Committee shall be ordinary members.

There shall be the following sub - committees:

Finance Sub-Committee

~~Management Sub-Committee~~ (AGM 25/03/10)

Tigne Beach Sub-Committee

Any other Sub-Committee which the Main Committee may deem necessary.

2. Members of the Committee, or co-opted members of the Club, may be invited to serve on one or more of the above Sub-Committees.
3. The Chairman, Vice-Chairman and other officials as set out in Rule VI, 1 shall be elected by the Committee.
4. The Committee shall be responsible for the general policy and direction of the Club, as laid down in the rules and minutes of the Committee meetings. Decisions shall be made by majority vote; the Chairman having the casting vote if necessary.
5. In the absence of the Chairman, the Vice-Chairman shall conduct the Committee meeting. In the absence of both, the members shall elect a Chairman from their number.
- 6. Any Sub-Committee will be composed of not less than three (3) members. (passed at EGM 19/02/98)**
7. The Finance Sub-Committee shall advise the Committee on all matters of finance.
8. The Finance Sub-Committee shall have full access to the Club's books of accounts.
 - a) The books of the Club shall be examined by the Finance Sub-Committee, who from time to time shall report to the Committee the financial position of the Club.
 - b) The Finance Sub-Committee shall receive Accounts consisting of a balance sheet and profit and loss account as at 31 December each year from the Club Accountant which shall be presented to the Committee for approval not later than 31 January. The Accounts shall be audited by professional auditors and be presented by 25th February.
9. Each sporting activity Sub-Committee shall be responsible to the Committee for the organisation and running of the relative sport or activity in each Section's bye-laws.
10. The Beach Sub-Committee together with the MUC representatives, shall be responsible for the management of Tigne Beach.
- 11. That any member serving on any Committee at the Marsa Sports Club shall, during any meeting of the Committee of which He or She is a Member, declare any personal material interest which such Member may have in any item or issue to be discussed and decided upon during that Committee Meeting and shall refrain from voting on such an issue. (passed at AGM 20/03/97)**

12. The post of Works Coordinator shall be elected by the Committee.

- a) **The role of this post shall consist of working in conjunction with the Club Secretary on matters of day to day maintenance on the clubhouse and grounds as well as any other project related to improvements/refurbishments as sanctioned by the Committee of Management.**
- b) **The Works Coordinator shall endeavour to work within the budget as set out by the Finance Committee. Any expenditure exceeding this amount will require the prior approval of the Finance Sub-Committee.**
- c) **In the absence of the Works Coordinator the Chairman shall appoint a substitute from within the Committee to take over the post until such time that the Works Coordinator resumes his role. (Passed at AGM 25/03/10)**

VII

OPENING HOURS

The Club is open daily for the use of members as determined by the Committee and notified on the Club notice board.

VIII

ANNUAL GENERAL MEETING

1. The Annual General Meeting of the members of the Club shall be held not later than 31 March at 6.p.m on a date to be fixed by the Committee for the purpose of:

- a) Confirming the minutes of the previous year's Annual General Meeting
- b) Confirming the minutes of all Extraordinary General Meetings held during the previous year.
- c) Chairman's report

- d) Receiving the accounts of the Club for the previous financial year
- e) Appointment of auditors for the ensuing year
- f) Discussing any proposals, which may require the decision of a General Meeting and of which due notice had been given as hereinafter provided (cl.6)
- g) Considering and confirming or rejecting all new bye-laws and amendments to bye-laws, which the Committee may have passed since the last Annual General Meeting.
- h) Receiving the resignation of the Committee
- i) Election of the new Committee.

2. Only fully paid up members of the Club are entitled to attend and vote at the Annual General meeting of the Club.

3. The Chair shall be taken at the Annual General Meeting by the Chairman of the Committee or, in his absence by the Vice-Chairman. In the absence of the Chairman and Vice-Chairman the chair shall be taken by a duly elected member of the Committee.

NOTICE

4. **A notice of the date fixed for the Annual General Meeting shall be exhibited twenty-one (21) clear days beforehand in the Club. A copy of the notice shall be mailed sent by ordinary post or such other electronic mail to all Members on the same date. (passed at EGM 19/02/98 and amended at AGM 25/03/10)**

QUORUM

5. To constitute this meeting there must be at least thirty members present; provided that if the requisite number of members is not present fifteen minutes after the time fixed for the meeting, the meeting shall be transacted irrespective of the number of members present and every decision arrived at shall be binding on all members of the Club as though a full quorum of members had been present and voted at the meeting, except as provided in Clause 10.

RESOLUTIONS

6. Notice of any resolution to be proposed at the Annual General Meeting shall be given to the Secretary in writing signed by the proposer at least 15 clear days before the Annual General Meeting and shall be posted forthwith on the Club notice board. No amendments to such resolution shall be submitted to the Meeting unless they shall have been notified to the Secretary in sufficient time to be posted in the Club, at least 10 clear days previous to the meeting.

7. At any General Meeting any resolution or motion shall be read to the meeting immediately before a vote is taken.

8. Any resolution brought before the Annual General Meeting shall be decided by a majority vote, except as provided for in clause 10 and Rule X.

9. All resolutions laid before the Annual General Meeting shall be decided by ballot, if five members request that the motion be so decided.

10. No new rule or alteration of any existing rule shall be made without a majority of two-thirds of a General Meeting of at least thirty members.

11. All resolutions passed by a General Meeting, shall be posted in the Club for a period of not less than seven days from the day following the General Meeting.

12. When a motion has been put to the vote at a General Meeting, it shall not be competent for any member or members other than the Committee to call an Extraordinary General Meeting on the same motion or any subject bearing upon it, within a period of three months.

CONFIDENTIAL RESOLUTIONS

13. Should the subject of a resolution be considered by the Committee to be of such a confidential nature that it is inexpedient to post it on the notice board, notice shall be posted to the effect that there is a confidential resolution to be moved at the meeting, and the resolution may be seen by full members on application to the Secretary.

ACCOUNTS

14. The Accounts shall be displayed on the Club notice board for 10 clear days before the Annual General Meeting. Members are requested to give notice in writing, on any points which they wish to raise in connection with the accounts, at least 48 hours before the Annual General Meeting.

IX

EXTRAORDINARY GENERAL MEETING

1. The Committee may call an Extraordinary General Meeting of the Club on giving notice specifying the object, and no other business shall be discussed at such a meeting.
2. On the receipt of a written request of twenty-five members, none being members of the Committee, the Committee shall call an Extraordinary General Meeting within one calendar month.
3. Only fully paid-up members may attend and vote at an Extraordinary General Meeting of the Club.
4. **All notices of Extraordinary General meetings issued by the Committee must be signed by the Secretary and posted on the Club notice board at least fourteen (14) days previous to the day of the meeting. A copy of the notice shall be mailed to all Members on the same date. (passed at EGM 19/02/98)**

CONSTITUTION

5. To constitute an Extraordinary General Meeting there must be at least thirty members present except as provided for in rule X, para 5. Provided that if the requisite number of members be not present fifteen minutes after the time fixed for the meeting, the meeting shall be held forthwith, and all business on the agenda may be transacted, irrespective of the number of members present and every decision arrived at shall be binding on all members of the Club as though a full quorum of members had been present and voted at the meeting except as provided for in Rule VIII clause 10.

CHAIRMAN

6. The Chair shall be taken by the Chairman of the Committee or in his absence by the Vice-Chairman. In the absence of the Chairman and Vice-Chairman the chair shall be taken by a duly elected member of the Committee.

RESOLUTIONS

7. Any resolution laid before an Extraordinary General Meeting, shall be decided by a majority vote, except as provided for in Clause 11 and Rule X clause 5.
8. All resolutions brought before an Extraordinary General Meeting shall be decided by ballot, if five members request that the motion be so decided.
9. All resolutions passed by an Extraordinary General Meeting, shall be posted in the Club for a period of not less than seven days from the day following the Extraordinary General meeting.
10. At any Extraordinary General Meeting any resolution or motion shall be read to the meeting immediately before a vote is taken.
11. No new Rule or alteration of an existing Rule shall be made without a majority of two-thirds of any Extraordinary General meeting of at least thirty members.
12. When a motion has been put to the vote at an Extraordinary General Meeting, it shall not be competent for any member or members other than the Committee to call an Extraordinary General Meeting on the same motion, or on any subject bearing upon it, within a period of three months.

X

DISPOSAL OR TRANSFER OF CLUB PREMISES

1. Any resolution regarding the disposal or transfer of premises, must be made the subject of an Extraordinary General Meeting called specifically for either of these purposes.
2. Notice specifying the object of such a meeting must be circulated to members and posted on the Club notice board at least 14 days previous to the day of the meeting.
3. Any member wishing to propose an amendment to the resolution must notify the Secretary in writing, of such proposed amendment at least seven days before the meeting in time to enable such amendments to be posted on the Club notice board.
4. Any resolution or amendment thereto shall be decided by at least a two-thirds majority vote.

QUORUM

5. Any meeting held under this Rule shall have a quorum of one hundred members.
6. If a quorum is not reached the meeting shall be held after 14 days when, irrespective of the members present any resolution taken in accordance with clause 4 above will be valid and binding on all members.

XI CONDUCT OF MEMBERS

1. Any member, junior/**minor member**, who shall take away from the Club any article the property of the Club, without the sanction of the Secretary shall be charged for the value of the article and fined at the discretion of the Committee, be expelled. **(passed at AGM 23/03/04)**
2. Any person, who in the opinion of any member of the Committee or the Secretary, is misbehaving and/or whose actions are injurious to the character or interests of the Club, may be asked to leave the Club immediately, and at a later date be dealt with, in accordance with paras 7 and 8.

DAMAGE TO PROPERTY

3. Any member, junior/**minor member** who shall destroy or damage any article or fixture, the property of the Club, shall at the discretion of the Committee, pay a sum not exceeding the current replacement value or cost of repair of such article or fixture and the Committee may also impose a fine not exceeding €11.65 (LM5.00) according to the circumstances. **(passed at AGM 23/03/04)**
4. Members and junior/**minor members** are liable as in clause 3 for damage caused by their guests and/or children.**(passed at AGM 23/03/04)**
5. The current replacement value or cost of repair only may be charged for any article or fixture broken or damaged accidentally.
6. The replacement value of any article damaged or destroyed shall be decided by the Committee, whose decision shall be final.
7. In case the conduct of any member or junior/**minor member** either in or out of the Club, shall, in the opinion of the Committee, be injurious to the character or interests of the Club, the Committee shall be empowered to request such a member, or junior/minor member to resign. If the aforesaid member, or junior/minor member shall not comply with such request he/she shall be expelled. **(passed at AGM 23/03/04)**
8. Should any case arise, which in the opinion of the Committee is not sufficiently serious to be dealt with under the above mentioned rule, the committee shall be authorised to suspend any member, or junior/**minor member** for a period not exceeding six months. **(passed at AGM 23/03/04)**
9. The period of suspension shall, at the discretion of the Committee, be enforced during the member's, or junior/**minor member's** presence in Malta and the fact of suspension shall not affect liability to pay subscription. **(passed at AGM 23/03/04)**

XII GENERAL

BILLS

1. All bills for meals must be paid before leaving the Club except by prior arrangement with the Caterer.
2. No reduction or alteration is to be made by members to their bills.
3. Any complaints as to charges must be attached to members' bills and be submitted to the Secretary.

PRIVATE WINES OR FOOD

4. Members are not allowed to introduce private wines or food into the Club.

TIPPING

5. A member or visitor may give money or any gratuity to any member of the Staff of the Club as well as through the official Staff Christmas Fund, which is open throughout the year.

COMPLAINTS

6. Members are not permitted to reprimand the employees of the Club. Any complaint against them must be made in writing to the Secretary.

SUGGESTIONS

7. Any suggestions or complaints concerning the Club must be made to the Secretary, in writing.

CARD GAMES

8. No game of cards shall be played except in the Room set apart for that purpose. No game of hazard shall be played in the Club.

ANIMALS

9. No animals shall be admitted into any part of the Club or grounds, even if on a lead. Any member, or junior/**minor member** contravening this rule will be liable to disciplinary action. **(passed at AGM 23/03/04)**

XIII ACCEPTANCE OF RULES

As the payment of entrance fees and subscriptions entitles members and junior/**minor members** to the various privileges of the Club, such payment shall be an acknowledgement on their part that they are bound by the Rules and Bye-laws of the Club, and all alterations and additions duly made to them, and no member, or junior/**minor member** shall be absolved from the effect of these Rules and Bye-laws. **(passed at AGM 23/03/04)**

XIV ANCILLARY CLUBS AND SPORTS SECTIONS

GENERAL

1. The Marsa Sports Club incorporates within its organisation, the following ancillary Clubs and Sports Sections:-

- a) The Royal Malta Golf Club
- b) The Malta Polo Club
- c) The Tennis Section
- d) The Squash Rackets Section
- e) The Cricket Section
- f) The Indoor Games Section,
- g) Tigne Beach
- h) The Fitness Centre

and such other Clubs or Sections that may be formed to further the interest of a particular sport.

CONSTITUTION

2. Each of the above ancillary Club or Section is governed by its own Constitution and bye-laws, with the approval of, and under the overall control of the Main Committee of the Marsa Sports Club.

MEMBERSHIP RULES

3. Membership of the Marsa Sports Club is a prerequisite for membership of any of the above ancillary Club or Section.

4. A full member of the Marsa Sports Club shall not be refused membership of any of the above ancillary club or sports section. Cases of dispute in the implementation of this clause, and cases of discipline which might be considered to fall under Rule XI, clause 7, shall be reported to the Secretary for decision by the Main Committee of the Marsa Sports Club.

SUBSCRIPTIONS

5. A member of the Marsa Sports Club, who is also a member of any of the above ancillary club or section, shall be required to pay such additional entrance fees, annual subscriptions or other fees as may be authorised in accordance with clause 2 above.

MEMBERSHIP LIST

6. The membership list of names and addresses may not be passed onto any ancillary club/sport section or third party. (passed at AGM 27.03.03)

MAILING LIST

7. Any sports section/ancillary club/fully paid up member, wishing to send correspondence to the members of the Marsa Sports Club are subject to the following conditions:

i. On a written request to the Secretary, prior approval must be obtained from the Committee of Management of the Marsa Sports Club who reserves the right to refuse any request which is considered to be injurious and contrary to the interest of the Club member.

ii. A copy of the contents which relates to the correspondence must be submitted to the Marsa Sports Club Committee of Management for their approval prior to mailing.

iii. The Marsa Sports Club's Administrative Office will carry out all related work pertaining to the preparation and mailing of the correspondence. Any expenses incurred will be reimbursed and borne by the requesting sports section/ancillary club/fully paid up member. (passed at AGM 27.03.03)

Part II

Bye-Laws of the Marsa Sports Club

I - General

OPENING HOURS

1. The Club is open daily for the use of members as decided by the Committee of Management and notified on the Club notice board.

2. After closing time, no game of any sort will be played, nor any refreshments supplied, nor will any member be permitted to enter the Club, or linger therein, on any pretext whatsoever.

PUBLIC LIABILITY

3. The Club does not accept any liability for the loss, damage or safety of property to members, or their guests, within the confines of the club premises or grounds.

CLUB STAFF

4. Members are not permitted to issue any orders or instructions to the Club Staff. Attention is drawn to Rule XII, clause 6 regarding complaints.

5. Honorary Secretaries of affiliated Clubs and Sports Sections requiring any special work done for their Club or Section are to contact the MSC Secretary.

FINANCIAL POLICY

6. Each sports section is responsible for spending any surplus funds arising out of its own activities during the previous financial year, under the following conditions:-

a) That should the Main Club at any time be short of funds, this policy can be rescinded, as decided by a majority vote of the Main Committee.

b) That full and proper accounts of each sports section be submitted to the Main Committee at the end of each month.

c) That any losses incurred by any Section will be made good by the Section itself.

7. The Accountant will send a Profit and Loss Account at the end of each month of each sports section separately, to enable them to know their exact financial position.

8. No expenditure shall be incurred by sections without prior reference to the Secretary or accountant, for consideration by the Finance Sub-Committee.

9. The Finance Sub-Committee will only authorise the expenditure, if it appears to them to be justified and within the Section's financial resources.

10. Any expenditure not allowed by the Finance Sub-Committee may be referred to the Main Committee for decision.

PUBLICITY - PRESS AND BROADCASTING MEDIA

11. There is no objection to the publishing in the Press, or broadcasting on Radio and Television, fixtures list and competition results of sporting events held at the Marsa Sports club, so long as the information given is factual.

12. Sports Sections wishing to publish an article in the press or to broadcast on Radio and television any other material must first obtain the sanction of the Main Committee, either through the Secretary or through their representative on the Main Committee.

II Dress

GENERAL

1. Members and their guests, may wear any respectable dress during the day, including shorts and shirts with open collar and short sleeves, or conventional sports wear, but not sleeveless leisure vests, bathing costumes and bikini tops. members may use bathing wear only around the swimming pool area.

SOCIAL FUNCTIONS

2. The dress for social functions shall be as laid down in the notice for the particular occasion.

LADIES

3. Ladies are requested to conform and wear dress suitably for the occasion, in conformity standard of dress laid down for gentlemen.

GAMES AND SPORTS

4. Tennis, Squash, Polo and Cricket

Conventional sports wear is to be worn. Hard soled shoes are not allowed on the Tennis and Squash Courts.

5. Golf

The minimum requirement is shorts and short sleeved shirt, but not sleeveless leisure vests. Spiked shoes are not to be worn inside the clubhouse.

III Card Rooms

1. No game of cards shall be played except in the rooms set apart for that purpose. When the Card Rooms are full, extra tables may be placed elsewhere in the Club at the discretion of the Secretary.

2. Advance booking of card tables is not permitted. Tables will be occupied on a 'first come first served basis'. There will be a table charge as determined by the Committee from time to time payable to the receptionist.

3. Playing cards and chips are not provided by the Club and should be provided by the members themselves.

4. Children and Junior/**minor** members are not allowed in the Card Rooms.(**passed at AGM 23/03/04**)

IV Club Grounds and Gardens

LITTER

1. Litter bins are provided to ensure that the Club grounds and gardens are kept tidy. No litter and/or empty bottles are to be left in any part of the grounds. Empty bottles should not be thrown in the litter bins, but returned to the Bar.

FLOWERS AND GREENERY

2. It is not permitted to pick flowers or greenery without the permission of the Secretary.

THE CRICKET GROUND

3. The Cricket ground may be used for picnics when cricket matches are not being held, but all food and drink must be obtained from the Club.

4. Children may play football on the cricket ground, but football boots must not be worn. This rule applies only when cricket matches are not being held.

5. Transistor radios and record players are prohibited in any part of the Club grounds and gardens.

THE GOLF COURSE

6. The golf course may only be used by bona-fide players of the game of golf. This also applies to the practice ground.

THE CHILDREN'S PLAYGROUND

7. The children's playground is reserved for the use of children under the age of 12.
8. Children under the age of 10 must be accompanied by a responsible adult.
9. All users of the equipment do so entirely at their own risk.

V Children

GENERAL

1. For the purpose of this bye-law, children under the age of 16 shall be regarded as the dependants of Members or Temporary Members, who are at all times responsible for their supervision to ensure that:-

- a) They behave in an orderly manner.
- b) They do not cause any damage to Club property
- c) They do not cause annoyance to other Members and their guests.
- d) These bye-laws are strictly enforced.

Minors are to strictly abide by this bye-law (passed at AGM 23/03/04)

2. The Committee reserve the right to expel or suspend a child who does not comply with these bye-laws, or to take such other disciplinary measures against the parents concerned, as they may deem necessary.

CHILDREN OVER 18

3. Children between the ages of 18 and 22 should be enrolled as Junior Members under the terms of Rule IV. If they are not so enrolled, they may only use the Club as guests, under Rule III.

GUESTS

4. Members may not bring to the Club any children, other than their own, as guests.
5. Junior/**Minor** Members (see Rule IV) may not invite guests to the Club. **(passed at AGM 23/03/04)**

UNACCOMPANIED CHILDREN

6. Unaccompanied children under the age of **8** are not allowed in the Club under any circumstances. **(passed at AGM 23/03/04)**
7. Unaccompanied children, between the ages of **8** and 16 are only allowed in the Club when participating in officially organised sport. **For the purposes of this bye-law children falling under the category of minors shall be governed under Rule IV of the Club Rules & Regulations. (passed at AGM 23/03/04)**

RESTRICTED AREAS

8. Children under 16, whether accompanied or not, are not allowed in
 - a) The Bar
 - b) The Card Roomsand any other areas as determined from time to time by the Main Committee.
9. Children under 16 are not allowed in the Billiard Room.
10. Parents are warned not to allow young children to wander alone in the woods around the cricket ground and tennis courts.
11. Children of any age are allowed in the Main Hall provided they sit quietly with their parents or a responsible adult. Running in and out of or playing in the Main Hall is prohibited. Children should be encouraged to use areas specifically designated to them.

PRAMS, PUSH CHAIRS, ETC

12. Prams, push-chairs and carry-cots may, at the discretion of the Club Secretary be allowed in any part of the Clubhouse except in those parts provided for in clause 8 above.

TOYS

13. Children's toys such as tricycles, pedal cars, scooters, etc. and roller skates are not allowed in any part of the Clubhouse.

RESTAURANT

14. Children under 14 may use the Restaurant. Children under 14 must be accompanied by a responsible adult.

DRESSING ROOMS

15. Boys under 15 and girls under 13, are strictly forbidden to use the Gentlemen's Dressing rooms. Separate dressing rooms for boys and girls are available.

16. Parents are requested to ensure that this bye-law is strictly enforced, and to use the Boys' and/or Girls' Dressing Room when taking children to the dressing rooms.

17. Soft drinks or food are not to be taken into the children's dressing rooms.

TIME TO LEAVE

18. All children under 16 must leave the Club premises by 9pm except when there is an organised sports function when the parents must also be present.

19. When there is a Club function, all children under 16 must leave the Club half an hour before the function is due to start.

VI Bar and Restaurant

OPENING HOURS

1. The opening and closing times of the bar and restaurant shall be determined by the Committee from time to time and posted on the Club notice board.

CHARGES

2. The charges for meals and other refreshments will be as shown on the bill of fare or menu as determined by the Committee of Management.

3. All food, wines and spirits consumed at table will be included on the Member's bill, which will be presented to him as soon as possible after the last course has been served. After the bill has been paid, any additional refreshments or drinks, etc. shall be paid for separately in cash.

4. Credit facilities and payment by cheque shall be at the sole discretion of the Catering Contractor.

ADVANCE RESERVATIONS

5. Advance table reservations will be accepted for daily lunches, including Sundays and Public Holidays, and for special Club functions within the booking period specified for the particular function.

6. A table booked for a certain time can only be reserved for 15 minutes after that time, after which it will be allotted to the next applicant, provided that all other tables are occupied.

GUESTS

7. Members are not allowed to bring their children or other guests under the age of 18 to Dinner Dances or other Club social functions.

VII Private Hire of Club Rooms

1. It is possible for a room/rooms or an area of the Club grounds, at the discretion of the Club Secretary, to be reserved for private use both by members and non-members. A charge may be made at the Secretary's discretion within limits set by the Management Sub-Committee.

2. When hired for a function, rooms or areas hired will be reserved for members hiring them.

3. Members wishing to hire a room or rooms shall make an application in writing to the Secretary at least fourteen days in advance.
4. No member may bring waiters, food or wines into the Club for any function except by permission of the Committee of Management.

VIII Car Parking

1. Cars are to be parked in the areas specifically provided for this purpose and nowhere else. Access roads are to be kept clear for moving traffic. Cars are strictly prohibited from parking in 'No Parking' areas. Members and visitors abusing ~~this~~ **will be liable to a fine of this rule will have their vehicle clamped and liable to a fine as established by the Committee of Management. (Passed at AGM 24/03/11)**
2. Only cars bearing an MSC car label on the windscreen may be driven into Club premises.
3. Car labels are available to club members from the Secretary's office at an annual fee as determined by the Main Committee and posted on the Club notice board.
4. No cars are to be parked in such a way as to obstruct the entrance and exit of the Car Park.
5. Cars should be locked when parked and any valuables left inside there remain the full responsibility of their owners.
6. Vehicles are parked in the Club grounds at their owner's risk.
7. The speed limit in the Club grounds is 15km per hour.

IX Swimming Pool

1. The swimming pool complex is open to members and Junior Members, and children of members. The Committee may at its discretion grant a concession for the operation of the swimming pool to a third party who shall be bound by any rules and bye- laws drawn up by the Committee of Management.
2. The Committee shall at all times be the sole authority of and when any charges are to be made for the use of the pool, deckchairs and similar equipment as well as any charges for guests making use of the swimming pool.
3. All users of the swimming pool do so entirely at their own risk.
4. Horse-play, in or out of the pool, and running around the surrounds is strictly prohibited.
5. Lilos, spring guns or any similar equipment is strictly prohibited.
6. Transistor radios and record players, etc. are prohibited.
7. All users of the pool must use the footbaths and showers BEFORE entering the pool.
8. All sun-tan lotions or creams have to be removed before using the pool.
9. Sun-loungers, umbrellas and chairs are available for hire from the pool-attendant. It is strictly prohibited to bring your own sun-loungers, umbrellas, etc. into the complex.
10. Users are prohibited to bring their own food and drink into the complex.
11. Users are not allowed to change round the pool. Dressing rooms in the Main Club should be used for this purpose.

TIGNE BATHING BEACH BYE-LAWS

Committee

- 1 a) The Marsa Sports Club and the Malta Union Club shall appoint a Joint Beach Committee consisting of a Chairman, Vice-Chairman, as well as two Beach Committee Members from each of the two Clubs. This Joint Beach Committee will be responsible for matters of policy and finance.
- b) The Management of the Bathing Beach shall be vested in a Committee, appointed by the Marsa Sports Club and the Malta Union Club, to be known as the Beach Committee.
- c) The Beach Committee shall consist of two members from each of the parent Clubs; at least one of these shall in each case be a member of the Committee of Management of the Parent Club. The Beach Committee shall have the power to co-opt up to three members. No major decision involving policy and finance may be taken in the absence of either of the two Beach Committee members of his parent club.
- d) The method of selecting its Beach Committee members shall be the concern of their parent Club.
- e) The Beach Committee shall be responsible for its own finances except as in (g) below; the payment of cheques, wages, etc., shall be the delegated responsibility of the Secretary of one of the parent Clubs or of two Beach Committee Members (one from each Club) as decided by the Joint Beach Committee from time to time. All income deriving from the beach concessions shall be paid directly into the funds of the Beach Account.
- f) No major change concerning the administration or finance of the Beach, including the canteens, shall be taken unilaterally by either parent Club. Any matter considered by Beach Committee to warrant reference to the parent Clubs shall be decided by the Joint Beach Committee.
- g) (i) By the 31 December each year, the Beach Committee will prepare a statement of its accounts for that year. These accounts will be audited by the professional auditors appointed by the Joint Beach Committee.
(ii) Before 15 January each year, the audited accounts together with the Auditors' comments and any observations by the Beach Committee will be submitted to the Main Committee of the two parent clubs for approval. The Secretaries of the two Clubs will collate the Main Committees' findings and communicate them to the Beach Committee.
(iii) After approval of the accounts, but not later than the last day in February, the Beach Committee will place its budget for the coming season before the Joint Beach Committee for approval.
- (h) Members of the Beach Committee (including co-opted members) are empowered to bring to the notice of any user of the Beach, breaches of conduct which in their opinion are injurious to the character and usages of the Clubs and to report such breaches to the Main Committees, who thereafter may take action as they think fit. The Beach Committee is authorised to suspend any person guilty of breaking the Beach Bye-laws. Individual Committee Members are authorised to suspend temporarily any user of the Beach provided the Beach Committee is informed of this action at the earliest possible opportunity but in any case not later than 24 hours after such suspension has been made. Such suspension shall stand, subject to a final decision by the Beach Committee.

Membership

2. The following are eligible to make use of the Bathing Beach:
 - a) All members of the Marsa Sports Club and the Malta Union Club holding annual beach tickets.
 - b) Children of the above (not eligible for membership of either club) holding annual beach tickets. Children under two years of age do not require beach tickets.
 - c) Temporary members of both Clubs holding beach tickets.
 - d) Guests of members holding an annual beach ticket.
 - e) Visitors to the Island are eligible to use the main Club, if in possession of beach tickets.
 - f) Governesses and nurses employed by members provided that their names have been registered with either of the Club Secretaries and they are in possession of beach tickets.
 - g) Tourists from hotels up to a maximum of 50 at any given time in accordance with the terms of the Government lease.

Beach Tickets

3. The price of beach tickets will be decided by the Joint Beach Committee of the two Clubs. All beach users must be prepared to produce their tickets on request of a member of the Beach Committee. Members and temporary members are reminded that beach tickets are strictly non-transferable and are issued for the personal use of members only.

Hours of opening and closing

4. a) Hours of opening shall be decided by the Beach Committee and posted on the notice boards at Tigne Beach and the parent Clubs.
b) All users of the Bathing Beach outside these hours must do so with full regard to the fact that the area is a residential one and that noise calculated to disturb the inhabitants must not be made.

Children

5. a) Children under the age of eight (8) will not be permitted on the Bathing Beach if unaccompanied by an adult.

b) Parents or adults in charge of children will be held responsible for the behaviour and safety of the children under their charge.

Damage and/or loss to persons or property

6. a) Neither Club will hold itself responsible for any damage and/or loss caused to either person or property while on the Beach premises or while bathing.

b) Bathing should be considered dangerous while the red flag near the main entrance is flying and members are advised not to swim under these conditions.

Deck Chairs and Sun umbrellas

7. Deck chairs and sun umbrellas may be hired from the Beach caterer at the charges defined on the notice board on the Beach. In conditions of high wind the Beach caterer is empowered to withdraw sun umbrellas from use and to refund the charge provided the umbrella has not been in use for more than two hours.

Miscellaneous

8. a) Showers - to avoid unnecessary waste members are to ensure that the fresh water showers are turned off immediately after use.

b) Spring guns - Spring guns and elastic sprung harpoons are prohibited on the Beach and may not be used in the vicinity of the beach.

c) Radios, etc. - The use of radios, record players, musical instruments and similar disturbers of the peace is prohibited.

d) Animals - Animals are prohibited on the beach.

e) Rafts - Horseplay on and around the rafts is prohibited. Members' co-operation is requested to discourage activity. If more than one raft is available, one will be reserved for adults.

f) Paddling pool - The paddling pool is for the exclusive use of children. Members are requested to ensure that older children do not inconvenience the younger ones.

g) Boats - Members and their friends are not to navigate their boats among the bathers in the vicinity of the Beach and are to keep at least 15 metres to seaward of the rafts. Landing on the Beach from the boats is prohibited. 'Lilos', etc., are not allowed in the four-foot pool. Any craft hired or leased by an approved contractor must abide by any rules laid down by the Committee.

h) Changing on beach - Members are not allowed to change their costumes on the Beach, but at all times must use the changing rooms provided.

i) Litter - Members are to use the litter bins and not to throw garbage into the sea or on the beach area.

j) Private Parties - Private parties may be held on the beach by arrangement with the Beach Committee.

k) Complaints - Complaints must be referred to the Beach Committee.

Enforcement of rules

9. Members are expected to assist the Beach Committee in their task of enforcing these bye-laws.

REGULATIONS OF THE TENNIS SECTION

1. Tennis courts may only be booked by members of the MSC.
2. Members may not book more than one court and the booking member must be one of the players taking part in the game.
3. i) No courts may be occupied only by guests and on any afternoon the number of guests playing on courts 1 to 6 may not exceed the number of members on the same court. This rule does not apply to any member playing with Juniors on an unbooked court.

ii) No non-members are allowed to play on courts 1 to 6 on Saturday afternoons.
4. i) Courts may be booked seven days in advance and bookings are open daily but not before 10am of the preceding days.

ii) On any day members who may have booked a court over the previous seven (7) days shall be entitled to make further bookings of any court session that may have remained unbooked on the day the member is booked to play.
5. A court or courts shall not be booked in advance for two consecutive periods by the same players unless as provided in regulation 4 (ii). If the court is still unbooked at the end of the session the players may re-book the next session.
6. A Court not occupied within fifteen minutes of the time booked may be re-allocated unless previous notice is given to the Front Desk of late arrival.
7. Courts booked but not occupied or cancelled beforehand have to be paid for
8. Suitable tennis outfits should be worn on the courts. Non marking tennis shoes should be worn.
9. Court fees must be prepaid paid at the Front Desk or by Telephone or over the Internet before the start of play and the relative receipts must be produced at the demand of a Committee or Administrative Staff member.
10. Names of all the players have to be given when booking a court. If not all players are known at the time of booking, these must be given to the Receptionist on duty before play.

11. Court fees for 1 1/2 hr session

- a) The Committee shall at its discretion establish playing fees for **Tennis Section members** and for **Non Section Members, Guests and Visitors**. Such playing fees will be permanently posted on the Notice Board.
- b) Block bookings
The Tennis Section shall establish block booking rates at its discretion and these can be obtained through the Secretary of the Tennis Section.
- c) The last session on Saturdays and public holidays in winter will be charged at the full rate.
In Summer (June to September) the last session on all days except Sundays will also be charged at the full rate

12. Block bookings may only be made in the case of official league matches and Tennis Section sponsored events. In all cases, such bookings will have to be made through the Marsa Sports Club Administrative Office or by any one of the members of the Tennis Section Committee sufficiently in advance.

13. Membership fees (per year) of the Tennis Section of the MSC shall be established by the Tennis Section Committee and permanently posted on the Notice Board. Children of members under the age of eighteen (18) are free.

IV - REGULATIONS GOVERNING JUNIOR TENNIS PLAYERS

1. Children of the MSC members who have not yet attained the age of 18 years, hereafter referred to as Juniors, shall be governed by the following regulations.
2. For the purpose of Rule 3 of the Regulations of the Tennis Section, Juniors shall be considered as Tennis Section Members.
3. Juniors will not be allowed to book courts but may play on unbooked courts, free of charge insofar they are accompanied by an adult. In such instances rule 2 above will not be enforced.
4. When playing on a booked court, Juniors will only pay court fees if playing on courts 1 to 6. However, court fees will be payable on Saturday afternoons at the same rate of Tennis Section members.

5. Juniors over the age of 16 years will be eligible to take part in all Tennis Tournaments organised by the Tennis Section.
6. Juniors will be eligible to represent the MSC in all competitions organised by the Malta Tennis Federation unless specifically debarred by the rules of the competitions.

THE SQUASH RACKETS SECTION OF THE MSC

I - CONSTITUTION

1. The name shall be the Marsa Sports Club Squash Rackets Section, hereafter referred to as the Section.
2. The section shall be controlled by its own committee within the overall framework of the MSC.
3. The object of the Section shall be the furtherance of the interests of Squash Rackets and the active encouragement of the playing of the game at the Marsa Sports Club, Marsa.
4. The affairs of the section shall be administered by a Committee consisting of a Chairman, an Hon Secretary and three other members.
5. A copy of the minutes of each General and each Committee Meeting shall be sent to the Secretary of the Marsa Sports Club.
6. Membership shall be open to Members and Temporary Members of the MSC.
7. The Committee shall budget to cover all expenditure by current income and shall submit this budget annually by the 4th week of September to the Main Club Committee.
8. The Committee may charge entry fees for any competitions it organises.
9. The financial management of the Section shall be the responsibility of the Marsa Sports Club.
10. The MSC will make available to the Hon Secretary a statement of receipt and payments as required.
11. Visitors may play on payment of the appropriate fee but must first obtain temporary membership of the Marsa Sports Club. A guest may play three times in a year, the appropriate fee being paid, without first obtaining temporary membership of the Marsa Sports Club but must always be accompanied by a member.
12. The Marsa Sports Club Secretary shall have overall control of the staff which is allotted to the Section. He will be responsible for the engagement, discharge, discipline, pay, conditions of service and contracts.
13. The Committee shall draft bye-laws covering entry fees, subscriptions, General Meetings, composition and power of the Committee for approval by the MSC Committee.
14. The Committee shall draft bye-laws covering all aspects of the game.
15. The Constitution may only be amended by a General Meeting of the Section and with the agreement of the MSC Committee.

SQUASH RACKETS SECTION BYE - LAWS

1. COMMITTEE

- a) The Chairman, or any other Section Committee member nominated by the Section Committee will represent the Section on the Main Committee.
- b) Elections for the Committee shall take place at the Annual General Meeting which will be held during August.
- c) The term of office of the Committee shall run from 1st September to the following 31 August, this period being considered to be the Squash Season.
- d) The Committee shall normally meet once a month and in any case once a quarter.
- e) The Chairman shall have a second or casting vote.
- f) The Secretary shall keep minutes of these meetings, a copy of which shall be sent to the Secretary, MSC.
- g) The quorum for a meeting shall be 3 members.

h) The Committee may appoint a President of the Section. Such an appointment will be filled by a leading personality with an interest in the sport.

2. POWERS OF THE COMMITTEE

- a) The Committee may co-opt members onto the Committee .
- b) The Committee may expel from membership or take such action as is deemed necessary against any player, official or members of the Section or for conduct which, in the opinion of the Committee, is prejudicial to the interests of the Section or the Game.
- c) The Committee shall be responsible for organising competitions during the season.
- d) The Committee shall have the sole power of admitting participants in competitions or eliminating any of those taking part therein.
- e) The Committee may draw up or alter regulations for competitions.
- f) The Committee may take decisions on all matters within its competence not specifically covered by these bye-laws.
- g) The Committee may change these bye-laws with the approval of the MSC Main Committee.

3. MEMBERSHIP

- a) Applications for membership shall be made to the Section Committee, or Club Secretary.
- b) On receipt of the subscription specified in Rule 5(a), the member's membership card will be stamped "Squash Section Member."
- c) The MSC Secretary shall keep a list of members and their membership numbers. One copy of this list shall be given to the Hall Porter and another posted on the Club Notice Board periodically.
- d) Members will be entitled to:
 - i) Participate in Section Competitions, (which shall be closed to non-members).
 - ii) Book courts 7 days in advance. When making such bookings the member's number must be given.

4. FINANCE

- a) Members shall pay an annual subscription to the MSC as established by the Committee from time to time. This shall be due on the 1st January of each year. New section members shall pay a one time entrance fee as established by the Committee from time to time. Junior members joining the section shall not be entitled to pay the section entrance fee.
- b) The Committee may charge entry fees for any competitions it organises.
- c) The MSC will make available to the Hon Secretary a statement of receipt and payments as required.

5. SUBSCRIPTIONS AND SALES

The Squash Rackets Section Committee will determine, subject to the approval of the MSC Committee, charges to be made, if any e.g.:-

- a) Membership subscriptions
- b) Tournament entry fees
- c) Hire charges or fees for courts.

The Committee shall at its discretion establish playing fees for Section members and non-section members.

- d) Section promotion material
- e) Coaching fees
- f) Junior members up to the age of 18 years shall be entitled to a 50% reduction on the current adult fee.

ALL ENTRANCE FEES, SUBSCRIPTIONS AND PLAYING FEES WILL BE PERMANENTLY POSTED ON THE CLUB NOTICE BOARD.

6. GENERAL

- a) Except for Section Members (see Rule 3 d ii) no one shall book a court more than 24 hours ahead.
- b) No one, including Section Members, shall book more than one court either concurrently or consecutively. Block booking may only be made by the Committee or with the Committee's permission.
- c) The Section does not accept any liability for loss, injury or damage to persons or property in the MSC building or courts.
- d) An EGM shall be called at the request of the Committee or any six section members.
- e) All members are required to be acquainted with the etiquette and rules of the game.
- f) The Secretary will be ex-officio a member of the SRA and his subscription will be paid from Club funds. The SRA handbook supplied annually by the SRA will be available to members at the MSC Office.

THE CRICKET SECTION OF THE MSC

CONSTITUTION

1. The name shall be 'The MSC Cricket Section'.
2. The object of the MSC Cricket Section shall be the furtherance of the interests of Cricket the active encouragement of the playing of the game, at the Marsa Sports Club, Marsa and the provision of a good standard for the enjoyment of Section Members and MSC spectators.
3. The Committee shall consist of the Chairman of the Marsa Sports Club, who will be ex-officio president, the Chairman of the Cricket Section, the honorary secretary, and such other members as are authorised in the bye-laws of the Cricket Section.
4. A copy of the minutes of each General and each Committee Meeting shall be sent to the Secretary of the Marsa Sports Club.
5. The Committee shall budget to cover all normal expenditure by current income and shall submit this budget annually by the 1st week of November to the Main Club Committee.
6. The expenditure of funds available to the Cricket Section shall be regulated in accordance with the policy of the MSC Main Committee.
7. The Marsa Sports Club will make available to the Cricket Section Secretary a detailed statement of receipts and payment when required.
8. Only members of the Marsa Sports Club are eligible to be members of the Cricket Section.
9. Visitors may play, application having been considered and approved by the Cricket Section Committee.
10. The Marsa Sports Club Secretary shall have overall control of the Staff which may be allotted to the Section. He will be responsible for the engagement, discharge, discipline, pay, conditions of service, and contract of all employees.
11. The Committee shall draft bye-laws covering fees, subscriptions, General Meetings, composition and power of the Committee for approval by the MSC Committee.
12. The Committee shall draft bye-laws covering all aspects of the game.
13. The Constitution may only be amended by a General Meeting of the MSC Cricket Section and with the agreement of the Marsa Sports Club Committee.

II - BYE-LAWS OF THE CRICKET SECTION

COMMITTEE

1. The Committee shall consist of the Chairman, the Vice-Chairman, the Honorary Secretary, the Honorary Treasurer, the Club Captain and the Grounds man who shall be elected at each Annual General Meeting of the Section by the members of the Section. The Committee may co-opt up to three non-voting additional members. The positions of the Club Captain and Club Vice-Captain, can not be held by the same person for more than one consecutive year. The positions on the Cricket Committee of Club Vice-Captain and Playing Member shall no longer be elected positions. The Annual General Meeting of the Cricket Section shall be held before the Annual General Meeting of the Marsa Sports Club at the conclusion of the term, fourteen days notice having been given of such meeting.
2. The Secretary shall keep minutes of meetings, execute the decisions of the Committee and liaise with the Secretary of the MSC. The Secretary of the Cricket Committee shall keep minutes of these meetings and will arrange for copies to be sent to the Secretary of the MSC and all Committee members within 7 days.
3. Details of duties of individual Committee members will be agreed or varied by the MSC Cricket Section Committee, and such duties will be carried out subject to the Committee's control and direction.
4. The Cricket Committee shall normally meet monthly and at least quarterly.
5. The Cricket Section Chairman, or in his absence, the Vice-Chairman, shall chair all MSC Cricket Section Committee Meetings, and shall have a second or casting vote.

6. Bye-laws can be amended by the Cricket Section Committee pending approval by MSC Committee.

7. At all meetings of the full MSC Cricket Section Committee, 4 members including the Chairman or Hon Secretary shall form a quorum. An Extraordinary General Meeting can be called at the request of the Committee, or 15 members or a third of the full membership whichever is the lower.

POWERS OF THE COMMITTEE

8. The Committee shall have the power to decide whether any member is ineligible to become, or continue to be, a member of the Committee. In the event of a vacancy occurring on the Committee, the Committee shall co-opt another member.

9. The Cricket Committee may co-opt members as it thinks fit.

10. The Committee shall have the power to take such action as may be necessary against any player or member of the MSC Cricket Section for infringement of any bye-laws of the Section or for any conduct which is prejudicial to the interests of the MSC Cricket Section, or the game.

11. The Cricket Committee shall be responsible for organising competitions during the season and may, upon payment of a 'hiring fee' allow other teams participating in such competitions the use of the MSC pitch providing that such use does not conflict with the requirements of the Cricket Section.

12. The Cricket Committee shall have the sole power of admitting participants in competitions, or if necessary eliminating them.

13. The Committee shall have the right to make or vary the regulations for Section Competitions.

14. The Committee shall have the power to appoint one or more sub-committees to deal with the affairs of the Section which such powers as the Committee may determine.

15. The Committee shall have the power to agree, and issue from time to time as necessary, appropriate regulations to cover items not covered in the bye-laws (competitions, rules for play, etc.)

MEMBERSHIP

16. Members of all categories of the MSC are eligible to be members of the MSC Cricket Section.

17. Applications for membership shall be made to the Committee. All applicants for membership must be proposed and seconded by full members of the MSC Cricket Section.

SUBSCRIPTIONS AND SALES

18. The MSC Cricket Section will determine, subject to the approval of the MSC Committee, charges to be made, if any e.g.:-

- a) membership subscription
- b) entry fees
- c) pitch hire fees
- d) price of sports gear
- e) coaching fees

19. FINANCE

a) Members of the Section taking part in matches shall each pay a match fee as established by the Committee every time they play. Junior members and students will pay 50% of the above fee.

b) The Cricket Committee may charge fees for any competitions which it organises.

c) Where the Cricket Committee has authorised the use of the pitch by visiting teams, a 'pitch hire' fee is to be levied.

d) The Cricket Committee shall budget to cover all expenditure by current income and shall submit this budget annually by the first week of November to the Main Club Committee.

e) All Monies collected by the Section in respect of 'match fees' and 'pitch hire fees' shall be accounted for and such accounts be held for inspection upon request.

GENERAL

20. a) The section does not accept liability for any personal injury, or damage to property occurring within the premises of the MSC.

b) No visiting teams will be permitted to make their own independent 'team arrangements' for the provision of food and drinks to be consumed on MSC premises.

THE INDOOR GAMES SECTION OF THE MSC

I - CONSTITUTION

1. The name shall be the 'Indoor Games Section'.
2. The object of the Indoor Games Section (IGS) shall be to further the interests of indoor games and the active engagement of the playing of these games of the MSC.
3. The Committee shall consist of the Chairman of the MSC as an ex-officio President, the Chairman of the IGS, the Hon Secretary and such other members as are authorised in the bye-laws of the IGS.
4. The Annual General Meeting of the IGS shall be held between mid-January and the end of February of each year, for the purpose of:-
 - a) Chairman's report
 - b) Financial statement
 - c) Discussing any resolutions of which due notice had been given as hereinafter provided (clause 6)
 - d) Considering and confirming or rejecting all new bye-laws, and amendment to bye-laws, which the Committee may have passed since the last AGM
 - e) Receiving the resignation of the Committee
 - f) Election of new Committee
5. A notice of the date fixed for the AGM shall be exhibited on the IGS notice board, twenty-one clear days beforehand.
6. Notice of any resolution to be proposed at the AGM shall be given to the Hon Secretary in writing signed by the proposer at least 15 clear days before the AGM and shall be posted forthwith on the IGS notice board. No amendments to such resolutions shall be submitted to the AGM unless they shall have been notified to the Hon Secretary in sufficient time to be posted on the notice board at least 10 clear days previous to the AGM.
7. The AGM shall appoint an Election Board of three members to conduct annual elections. Members of the Election Board shall if possible not be candidates for election.
8. The names of members proposed and seconded for election and the name of members of the retiring Committee offering themselves for re-election shall be posted on the IGS notice board ten clear days before the AGM.
9. Only members of the MSC are eligible to become members of the MSC IGS. Members of the MSC who are not members of the IGS may play, but they must conform to the bye-laws for the playing of any particular game.
10. Guests may play three times a year if accompanied by a member of the MSC; they must also observe the bye-laws of the MSC and of the Section or Game.
11. The MSC Secretary shall have overall control of the Staff which is or may be allotted to the IGS. He will also be responsible for the engagement, discharge, discipline, pay, conditions of work and service and contracts.
12. The IGS shall draft bye-laws covering entry fees, subscription, composition and power of the Committee for approval by the MSC Main Committee.
13. The IGS Committee shall draft bye-laws covering all procedures and aspects of the indoor games played within the MSC.
14. The Constitution may only be amended by a General Meeting of the Section and with the agreement of the MSC Main Committee.

BYE-LAWS OF THE INDOOR GAMES SECTION COMMITTEE

1. The Committee will consist of five members elected at each AGM. The Committee may co-opt up to three non-voting additional members, if so required. Only full members of the IGS will have voting powers or stand for election of the Committee.
2. The Chairman and Hon Secretary will be elected by the Committee from amongst themselves. The Hon Secretary will keep minutes of meetings, execute the decisions of the Committee and liaise with the Secretary of the MSC. The Chairman or

Hon Secretary will attend the meeting of the MSC Main Committee, but if both of them are unable to do so, another Committee Member may be delegated to attend.

3. Details of duties of individual Committee members will be agreed or varied by the Section's Committee and such duties will be carried out subject to the Committee's control and direction.

THE MARSA POLO CLUB (incorporated within the MSC)

I. History of the Marsa Polo Club

Founded in 1868, the Marsa Polo Club is reputed to be the first polo club in the Western Hemisphere. The game was imported from India. Many years later the United Services Sports Club was formed to cater for all forms of sport and absorbed the polo club. Malta was the home of Naval Polo and two distinguished sailors, Admiral of the Fleet, Lord Keyes and Admiral of the Fleet, the Earl Mountbatten of Burma were largely responsible for the success of this club.

Polo is played three days a week in the season on Mondays, Wednesday and Saturdays. Visitors may become non-playing members for an annual subscription and all visitors are welcome to make use of the facilities of the club including tea and drinks after the game.

II. Marsa Polo Club Rules

Aim of the Marsa Polo Club

1. The aim of the Marsa Polo Club is to encourage the playing of Polo by permanent and temporary residents in Malta.
2. To this end it aims to organise Club Chukkas three times a week during the season and tournaments and matches to meet requirements.
3. In addition the Club holds itself responsible for the maintenance of such riding schooling and practice facilities as are likely to encourage people to play and to improve their Polo.

Membership

4. In order to play polo it is necessary to belong to the MPC. It is also necessary to belong to the MSC.

Committee

5. A single Committee, known as the "Committee of the Marsa Polo Club" manages the affairs of the Club. It shall consist of four members balloted for at the annual general meeting of the Marsa Polo Club.
6. The Committee shall be nominated at the Annual General Meeting and shall comprise the President of the Polo Club, Hon Secretary and two other members.
7. In the event of a vacancy occurring on the Committee, The Committee will co-opt another member to fill the vacancy.
8. Not less than 24 hours notice must be given to all members of the Committee by the Hon Secretary before the convening of a Committee Meeting except in cases of extreme urgency. Three form a quorum on the Committee.
9. An AGM shall be held once every year.
10. A Special General Meeting is to be called by the Honorary Secretary at any time at the request of the Committee or on a requisition signed by not less than ten members. Ten members form a quorum.

Officials

11. The duties of the Official elected at the AGM are as follows:-
 - a) Hon. Secretary. All club correspondence. Convening of Committee and General Meetings, and provision of agenda for them. Keeping of minute book, Ordering and supervision of sticks, balls, etc. Close liaison with Hon Treasurer and passing for payment all bills. Co-ordination of activities of all club officials, liaison with Secretary, MSC; arrangement of tournaments, dates, times of play, and all officials, etc. Tournament publicity and reports including sending accounts of cup matches to donors of Cups Record Book. In conjunction with Grounds Manager, arrangements for seating, etc., at big matches. Provision and custody of trophies for tournaments.
 - b) Hon Treasurer. Preparation of accounts and presentation to the Committee as required.
 - c) Chukka and Grounds Manager. Co-ordination of arrangements for these stables which hold players horses; checking of arrival of horses for Tournaments. Preparation of chukka lists and general management of all Club games. Liaison with Hon Secretary. Supervision of ground staff. Upkeep and preparation of polo grounds. Management and allocation of standings for ponies. Upkeep of pavilion enclosures, changing rooms, polo pit and workshops.

12. Definition of Area

a) The MPC have the use of the under mentioned areas and amenities from the MSC.

i) The area between the road which traverses the MSC area, the finishing straight of the race track and the synopsis grounds which lie on the North side of the aforementioned road. This area contains nos. 1 and 2 polo grounds, the grandstand, horse lines and nos. 3 and 4 car parks.

ii) An area within the Club precincts which contains the changing rooms and groundmen's workshop, the ménage and hitching rails.

b) The Marsa Polo Club is responsible for the use of these areas and, have undertaken to carry out a reasonable degree of maintenance on them. Such maintenance does not include major items as drains or structural alterations.

c) A reciprocal exchange of amenities permits members of the MPC to ride on the race track (but not in the Paddock) of the Marsa Racing Club and members and licences trainers etc. of the Marsa Racing Club are permitted to use the amenities of the MPC with the exception of those amenities situated within the Club precincts.

d) Members of the MPC are responsible for acquainting themselves with the MRC Rules which relate to the use of the race track. Part V of the MRC rules refer.

e) Members are not permitted to ride on the golf course or cricket ground.

13. Ground

a) No. 1 ground is reserved for Club Chukkas and matches but is open for Stick and Ball Practice on non-polo days unless otherwise stated.

b) Where the race track crosses no. 1 polo ground is out of bounds at all times when Polo is not being played. During polo that portion of the race track will be closed and a barrier will be erected between the rails.

c) Schooling of ponies, working of race horses and children's rides will not be conducted on no. 1 ground but the areas outside the boards and adjacent to the ground may be used for this purpose.

d) Ball games other than Polo will not be played on no. 1 ground.

e) Wheeled vehicles with the exception of sulkies on races days will not be allowed on no. 1 ground or in the areas adjacent to it.

Programme and Organisation of Play

15. Season. The polo season will start during the third week of September and normally continue through to mid-July, except for such breaks as the Committee may consider desirable for resting ponies. The year's programme will consist basically of club chukkas and tournaments. As a general rule, the more important tournaments will be played in the period November to July.

16. Club Chukkas

a) These are Club games organised according to the number of members who wish to play on a particular day. They will be arranged for three days a week whenever it is possible. Mondays, Wednesdays and Saturdays will be the usual days, but these may have to be changed during the winter months owing to the state of the ground after rain. Saturday play is restricted to the higher handicapped players.

Polo will not normally be played on two days in succession nor on Sundays. Days and times of play will be notified periodically by the Chukka Manager.

b) Members wishing to play in these games must notify the Chukka Manager before 10am on the morning of the day of play. The Chukka Manager will make out the chukka list and will post it on the no.1 ground notice board 145 minutes before play is due to start. Demands of members for chukkas received later than 10.00am on the day of play will not normally be met.

c) Players must arrive on the ground at least 10 minutes before play is due to start, and ascertain immediately which chukkas they are in and what colour they are to wear. They will be ready to mount for any particular chukka as soon as the preceding chukka ends.

d) When there is a mounted umpire, players will form up on the centre of the ground. When there is no mounted umpire, Club chukkas will start with a hit out from the goal line by mutual agreement between the teams, or a throw in from the centre, on the boards.

e) After a goal has been scored, the 'hit-in' should be made from the pavilion side of the goal. If this practice is followed, players know without question which side to form up.

f) Club Chukkas shall consist of 7 1/2 minutes each and shall terminate when the gong or bell is rung.

g) There will be an interval of three minutes only between club chukkas, sufficient to allow for a short breather, changing of ponies and colours, etc. A mounting bell will be rung at two minutes after the end of the preceding chukka whereupon players will mount and ride out to the centre of the ground without delay.

17. Tournaments

a) The general programme of tournaments will be decided by the Committee at the beginning of each season. The Committee will fix the conditions of each tournament and arrange through the Secretary to post them on the Club House and/or chukka notice boards at least one week before the first round.

b) Teams may be made up by the Manager or separate teams may be made up and entered by players who will captain the teams they enter. The method of making up teams will be decided by the Committee for each tournament.

c) All tournaments will be played under International Rules with additional Marsa Polo Club Supplementary Rules.

d) Captains are responsible for getting their teams on the ground ready to play at the advertised time.

18. Handicaps

a) The Committee shall appoint a Handicapping Committee of three. They shall allot local handicaps ranging from - 2 to 10 goals to each player which will conform as closely as possible to International Handicaps.

b) Handicaps shall be on a 6-chukka basis and the difference between total team handicaps shall be reduced pro-rata when fewer chukkas (or periods) are played (i.e. $\frac{2}{3}$ the difference of a 4- chukka match and $\frac{1}{3}$ the difference for a 2-chukka match).

c) Handicaps shall be subject to revision after every tournament and will then remain unchanged until the conclusion of the next tournament, except in the case of players whose previous record is unknown. Whenever more than two alterations are made to the handicap list a new one shall be published.

d) In handicap tournaments teams shall be entered on the handicap list in force at the time the entries close. Should the total handicap of a team exceed the limit laid down for that tournament at the time the tournament commences, the side may remain the same but must play on the new handicaps.

19. **Cancellation or Postponement of Play.** The ground is only safe for play when dry. It is the responsibility of the Chukka Manager to decide whether or not it is fit for play. When any doubt exists he will inspect it and notify the Stables management of his decision by mid-day on the day of play. Thereafter it is the responsibility of individual members to ascertain the decision by communicating with stables direct.

Ponies

20. It is the responsibility of the Stables management to have ponies on the ground at the appropriate time, properly turned out for polo. Every pony must wear 4 polo boots or protective bandages and sufficient grooms must be present.

Equipment and Facilities

21. **Changing Room** All members may use the changing room adjacent to the pavilion.

22. **Polo Pit** The Polo Pit adjoining the dressing room is available for the use of members at any time. The keys can be obtained from the groundsmen.

23. **Polo Sticks** A stock of sticks is held by the Club for sale to members who should apply to the groundsmen. The groundsmen is capable of carrying out efficient repairs and alterations at charges displayed in the changing room.

Membership and Subscriptions

24. Membership is open to all interested in Polo. Rates of subscriptions for Full members and for Non playing members shall be established by the Committee and permanently posted on the Notice Board.

Applications for membership should be addressed to the Hon Secretary, Marsa Polo Club, in writing, proposed by two playing members of the Club and counter signed by the Secretary, MSC certifying that the applicant is a member of the MSC.

25. **Tournament Entry Fees** A charge is made to all members playing in each tournament. This is solely to cover the cost of trophies for the winners.

26. **Accounts** will be presented to members by the Hon. Treasurer. They will include all charges incurred by the Club during the year.

CHALLENGE CUPS

1. Malta Polo Challenge Cup for Ships and Regiments.

2. Players Cup

3. The Cawnpore Cup

Presented in 1901 to the Cawnpore Polo Club who passed all historic cups to the Marsa Polo Club in 1947. To be played for annually in a handicap match between the eight best available players.

4. The Keves Cup

Presented by Admiral of the Fleet The Lord Keyes of Zeebrugge. A handicap tournament, all matches of which to be of four chukkas. The Cup shall be open to challenge and the Committee shall decide which team shall have the right to challenge the holders. A challenge for this Cup may be submitted once a month.

5. The Ormsvy-Johnson Cup

A Handicap tournament to be played for annually. All matches to be of four chukkas. Anyone approved or handicapped by the MPC Committee may play.

6. The King of Spain Cup.

A cup presented by Lieutenant the Lord Louis Mountbatten, RN (later the Earl Mountbatten of Burma), in memory of Admiral Ormsby-Johnson Cup.

7. The Prince Louis Cup

A cup presented by Lieutenant the Lord Louis Mountbatten RN (later the Earl Mountbatten of Burma), in memory of Admiral of the Fleet Prince Louis of Battenberg (Marquis of Milford Haven). The conditions are left to the discretion of the Polo Committee.

8. The Spencer cup

A handicap tournament to be played for annually for a cup presented in 1928 in memory of Lieutenant Comdr. the Hon Cecil Spencer. All matches to be of four chukkas.

9. Du Cane Cup

A cup presented by HE General Sir John Du Cane, to be played for as required in a match or tournament.

10. King of Sweden Cup

A cup presented by HM the King of Sweden after his visit to Malta in 1952. Conditions to be decided by the Committee.

11. Novices Cup

Presented by Lt. Col. R F Guy and Capt. M.N.T. Gubbins. To be played for annually on handicap by teams consisting of players whose individual handicaps are two or under.

The number of chukkas in all matches to be four. The donors leave all other conditions to the discretion of the Polo Committee, but stipulate that the spirit of tournament should always be adhered to in that the intention is to encourage players with low handicap.

12. Bob-a-Nob Cup

To be played for annually.

13. Alexandria Cup

The Cup was received from the President of Alexandria Sporting Club and allotted in 1952 by the Marsa Sports Club Committee to be played for as required on handicap.

14. Testaferrata Abela Cup

15. Malta Government Tourist Board Cup.

